THE ROLES AND RESPONSIBILITIES OF PRECEPTORS

Thank you so much for volunteering to be part of the Health-Careers Exploration Summer Institute (HESI) program 2016! All of the participating students are from local/far north high schools and have been part of their schools’ emerging Health Pathway Program. Each student has applied and been handpicked for this experience so they are highly motivated to pursue a healthcare career. Our hope is that the students who participate in this program will make a future career choice based on what they have learned from hospital staff during their participation. It will be a truly life altering experience! We are excited to collaborate in this outstanding opportunity to mentor the future generation of healthcare professionals.

**As a preceptor, how can you help the student?**

* Preceptors are staff members who will orient the HESI student to:
	+ Formal and informal rules
	+ Customs and culture
	+ Workplace norms
	+ Equipment/Technology
	+ Terminology common to your department
* Preceptors demonstrate a high level of knowledge, clinical proficiency, professionalism, and if needed, provide constructive criticism during the student’s rotation as appropriate and is expected.
* We ask that you not only serve as role models to the visiting HESI students, but also provide education by serving as a facilitator of the information in your field whenever possible.
* When appropriate, we ask that students be posed questions and be held accountable for their learning during their rotations. Scenarios, simulations, and application of knowledge all allow for accountability and retention of the information for the students in the program.

**What are students allowed to do during rotations?**

* Students are mainly onsite to job shadow and get a better understanding of procedures and responsibilities of your department. They will be asking a lot of questions and may be required to complete a case study from your department.
* They may help when required in basic hospital skills (making beds, moving equipment, holding materials, etc.)
* Students are trained in HIPAA and patient privacy, and may take notes on specific patients for further study and reports.
* Most importantly, they **MAY NOT** come in contact (even while wearing personal protective equipment) with **ANY** bodily fluids!