



**ECONOMIC &
WORKFORCE
DEVELOPMENT**
through the
CALIFORNIA
COMMUNITY
COLLEGES

**Health Workforce Initiative
Directors Meeting Agenda
September 18, 2014 11:00 am – 5:00 pm
Hawthorn Suites
Sacramento**



Recorder: Julie Aguiar

Statewide Director: Linda L. Zorn

Participants: HWI DSNs, Project Monitor, and Statewide Director/Sector Navigator

	Agenda Item	Goal	Action/Discussion
11:00 am	Welcome and Introductions	Members brought to focus	Linda Zorn opened the meeting at 11:00 am, welcoming Laurie Sienkiewicz. Present: All HWI DSNs and SN, along with Brenda Fong and Julie Aguiar.
11:10 am	CCCCO Updates - Brenda Fong Final reports Staffing Budget Other	Bring HWI directors up to date on current news from the Chancellor's Office.	<p><u>Final Reports:</u> The CCCCCO Final report narrative guidance was sent out August 26 by email. The final reporting format will be similar. The max length of the report has been reduced. Items 2&3 should have the lengthiest responses, about one page each. Email the final report to your project manager by the date on your face sheet.</p> <p><u>CCCCO Staffing:</u> Jillian Leufgen joined the EWD division Monday, under Debra Jones. Jillian's background is social policy research. Two new executives have started as well. The new Vice Chancellor of Institutional Effectiveness, Theresa Tena will oversee the Technical Assistance Unit, which monitors student success practices in all college districts. Dr. Paul Steenhausen is the new Executive Director of the Student Success Center.</p> <p>The staff housed on the 3rd floor (including Brenda) will move to 6th floor. Mario Rodrigues from Finance started last month, replacing Fred Harris in Brenda's division.</p> <p><u>MP Webinar:</u> Linda had listened to the recent webinar covering momentum points. MP7 was used by one DSN, MP 13 was used by four DSNs, and MP27 was used by 13 DSNs. Most Sector Navigators worked with their DSNs. The additional tracking tool was explained, but not needed for health MPs. Only 5 MPs were required. SB1070 activity is not reported on the Launchboard and should just be listed in SB1070 reports. The Launchboard is trending and will not be tied back to a specific DSN. The quarterly report remains the measure of individual DSN success. Some Regional Consortia are attempting to direct the DSNs.</p> <p><u>360° Evaluations:</u> Butte College was awarded the \$700K Launchboard grant. It was recently augmented to add \$400K, to include the 360° Evaluation tool. This will be addressed at the January 2015 CCCAOE meeting (which conflicts with HWI meetings). A subcontractor will conduct it by sending an online survey to your college, to evaluate DSN performance. The articles covering it on the Doing What Matters website are no longer posted. The subcontractor will contact DSNs for a list of people to survey. Again, the Launchboard data does not identify work done by an individual DSN.</p> <p><u>Legislative Updates:</u> AB850: Not signed by the Governor yet. AB548: Only for nursing. It extends multicriteria screening for community college registered nursing programs for five years, until additional data can be collected. No other AHP programs will be considered until 2020. Its passage was initially due to a "severe nursing shortage". The extension on the sunset of SB 1309 to December 2015 will continue to allow nursing faculty to work up to four semesters, or six quarters within three consecutive academic years. Only Saddleback uses it, so they will have to get a lobbyist if they want to further extend it. Assembly resolution 119 was put forth by California</p>



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			<p>Community Colleges.</p> <p><u>Future of Doing What Matters</u>: The Extended Operations Agenda contained an item for a new task force for workforce, job creation and the economy. This item is also on the Consultation Council's agenda for today's meeting.</p> <p><u>Workforce Innovation Opportunity Act (WIOA)</u>: Linda met with one of the WIBs yesterday. They were thrilled with the North's incumbent worker training to bring up wages. They will be changing how they provide supportive services. Linda and John had recently attended a <i>Meeting of the Minds</i> conference. Linda co-presented in a session with her WIB. The LA WIB Executive Director presented a dim view of working with community colleges and SNs. In response to issues identified, John will be hosting a joint retreat with his RC to educate WIB and CC constituents. It's important for the WIB to have a single point of contact at a campus who has the knowledge and relationships to get things done.</p>
11:30 am	<i>CCCAOE Training and January 2015 Meeting</i>		<p>Currently, only 35 DSNs are registered. The event date was changed 3 times. The location (near 15 CCs) and time are difficult for travelers who need to use the airport. There is pressure from Van to attend, but if not listed in your workplan, attendance can't be mandatory. Sector-specific training might be more valuable, especially if the DSNs were engaged - on the committee and as presenters. The topics on the CCCAOE agenda are: 360° evaluation, the CCCCO curriculum process, and reviewing leadership academy.</p> <p>Ann will participate in the <i>sector selection</i> process this year.</p>
11:45 am	<i>CTE Enhancement Funds</i>	Review current status of process.	<p>Pre-applications are coming out. Webinars and the local share (60%) application will be released in October. The COE collected data to be used by colleges for their application. Local share applications are due by 12/1/14 and the RC will do secondary certification. In most regions, the CTE Dean is a voting member. The initial report will be due to legislature on 3/1/15. The regional share (40%) application will be released 11/1/14. It's far more detailed and more difficult to document the criteria. If there is a first wave, the application will be due 12/1/14. If there is a second round due by 2/28/15, reporting by 3/1/15 would not be feasible.</p>
12:15 pm	<i>Curriculum Downloads</i>	Review list of curriculum and determine which ones to redo into new format.	<p>The curriculum stored on the HWI site was skimmed. It was determined which ones to keep/update or eliminate. This CURRICULUM list will be documented separately. It will be a big undertaking to convert them all to a more modern downloadable format. PDF might be the easiest. Scribe and YouTube are other options.</p>
12:30 pm	<i>Lunch & Technology Use Break</i>		
1:15 pm	<i>Ambulatory Care Curriculum Update</i>	Review curriculum.	<p>Shari met with Debbie Golub, of PIH to review the course. They wanted to carve out the skill set that would be shared amongst RN/LVN/MA, without re-teaching existing knowledge. They</p>



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			individual faculty to attend a conference, but you can pay for the speaker.
	4. Men in Nursing Conferences		4. Men in Nursing: Avanté shared her giveaway bags. John did a closing presentation, with nuggets from the day. Video shared.
	5. HWI Magazine		5. HWI Magazine: Men in Nursing and Incumbent worker training will be the two topics. John's MIN conference in Garden Grove will be Nov 13-15 next year. He'd been challenged by this year's attendees to do a men's health fair. The hotel will grant the facility free of charge for the health fair. He wants it to become a statewide event. CINHC is not doing this type of event right now, but Mary is trying to push for their support.
	6. CNA Conference – June 2015, Santa Barbara		6. CNA Conference. The next one will be offered in June in Santa Barbara. Linda offered to partner. No reason for us to do a separate event.
	7. Strategic Planning – November		7. Strategic planning. Elaine Gertner sent out a doodle poll to see what the DSNs need. She will call each of you next week, at the time you selected.
	8. Update on Community Paramedic Pilot Project		8. Community Paramedic update. The contract is going through the Butte College process. We'll contribute toward curriculum development. We don't know when OSHPD will approve it.
	9. COADN		9. Dates for COADN: A) (Oct 1-3). We are sponsoring the event. Laurie will exhibit HWI materials. Shari, Cynthia, Valerie and Linda are attending. The booth will be set up no later than 4pm for the Friday.
	a. October 1-3, 2014 Hyatt Regency Newport Beach		
	b. March 4-6, 2015 US Grant San Diego		
	10. CHWA Meeting update and CHPC Conference		10. CHWA Meeting with Jeff Oxendine: Shari attended in September and noted a national employment law project. She was approached about a health academy for incarcerated youth. Linda was not given advance notice of the meeting, but Maeve agreed to bring her up to speed. She will sponsor. SB 1070 can be used. Valerie offered to contribute, too.
	11. Baccalaureate		11. Baccalaureate degree: No update.



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	Degrees		12. CINHC Meeting: The last was held in July; no update.
	12. CINHC Meetings		13. HASPI: Trudy subcontracted with biology teacher, Ellese Mello to offer HASPI kits to chemistry and biology teachers, on a regional level. The kits can be used to offer a medical biology lab. We are institutionalizing it. The teachers are expected to sign on to CalPass plus and enter student data, so admin must be on board. We had 16 teachers last Friday for a hands-on session. We paid for their subs. They gave feedback on issues with the kits that can be corrected. HASPI they have capacity issues, so we have resolved this supply issue by getting the list to assemble kits for our region. Trudy will run short on 1070 money, but it can be continued using pathways (CCPT funds). We also started a loan library. We need a stronger PowerPoint presentation to explain how HASPI fits in with linked learning and NAF. Cindy Lindsay will offer externships with Shasta Regional Med Center, as she's also a nurse Ellese may be available to visit other regions. Trudy and Sue are working on a No Cal workshop for November. In Barbara's region, Sonoma County Office of Education is the fiscal agent for CCPT. Barbara purchased curriculum and will present it. Ellese and Cindy Lindsay will be her speakers.
	13. CCPT and HASPI		14. "Allied" was misspelled on the recently completed/shipped Rad Tech brochure. Mark Hendry/Creative Comp will work with us.
	14. Other		
4:30 pm	<i>Quick Round Robin</i>		
5:00 pm	Adjourn		Linda Zorn adjourned the meeting at 4:52 pm.