

HWI DSN Conference Call
Monday, October 14, 2013 10 a.m. – 12 noon.

In Attendance: Linda Zorn, Barbara Brock, John Cordova, Ann Durham, Lyla Eddington, Jessica Filice (note taker), Valerie Fisher, Brenda Fong, Katie Gilks, Cynthia Harrison, Shari Herzfeld, Sue Hussey, Mary O'Connor, Trudy Old and Avante Simmons.

1. Chancellor's Office Update; Two new staff members. Jason Rancadore, comes from California Business Investment Services (CalBIS) California Governor's Office of Business & Economic Development (GoBiz.) Jason will focus on data and accountability, and will oversee some of Erin's former duties. He will be part of the Policy, Alignment, and Outreach unit. Njeri Griffin, former BOG liaison, also joins the Chancellor's Office at the Career Education Practices Unit. Her workload will include the annual legislative reports, contracts and grants. Reports are due on the 25th Still need to submit quarterly even if you haven't spent money. #s will be "0" but do the narrative. You could include meeting attended. Barbara, Shari, Lyla, Mary and Trudy need passwords.
2. Starla update
 - a. Two new sites: Starla will travel on Mondays and workshops will be four days a week. Added the 7th (FN region, Chico or Redding) and 21th (Ventura) Email Ann exact location of event and contact info with home/work address for supplies, Starla will send a package ahead of time. Issue of not having a workshop in your exact location; people are willing to travel/use a larger venue to accommodate more people. Is Starla okay with a group of 100? Cost is \$20,000/10: \$2,000 per DSN. Will give a portion back based on the amount of people that attend. Ann is doing the contract with Starla.
 - b. Registration will be central at Linda's Office. Make a regular flyer or via Constant Contact? Include agenda in registration? CEU's? Cynthia hasn't rec'd provider number yet.
3. Reporting
 - a. DSN Template; everyone seems to be moving through fine. You are responsible to get it in, not your business office.
 - b. Quarterly's are due October 25th.
4. WIB DWT-NEG Grant Funding; Workforce Investment Board Dislocated Worker Training-National Emergency Grant. Short term grant that went out in early October. Whole focus is healthcare. WIBS usually want to write the grant themselves, which is great because the WIA reporting is complex. Continue to work with WIBS when possible
5. CINHC Nursing Roles White Paper; CINHC presented this at COADN in Palm Springs and went over well. Are we interested in working with CINHC to sponsor Regional Forms?
6. CWIB Request for Regional Implementation; Maureen Lane would like to be on Nov. conference call. Would like to make her case to partner with HWI.
7. Sector Boundaries; where does health end and bio med start? It is all TOP CODE related. Mental Health/Alcohol and Drug studies? Bio Tech is not in health. Health usually is anything patient care related. [Health TOP Codes](#) or [TOP Codes Manual](#).
8. COE/CHA/UCSF/HWI Partnership – Labor Market and Vacancy survey
 - a. Moving ahead quickly. Working with Laura Coleman and Teresa Milan. Data collection Start Jan 6 and End Feb 7th. Report to be published in March.
 - b. CHA will do acute care. COE will look at LTC, Ambulatory Care and possible free standing labs.
 - c. We will need to pay for our part of the survey.
9. COADN and 3CNAC update from those attending
 - a. 3CNAC; Initial confusion on data collection for the programs; will send all data to Sue Albert. Sue will collate and create a report for CA Action coalition. Not much discussion

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on what industry needs from graduates. CA readiness and soft skills still needed from RN Grads. Keep pursuing 3CNAC committee to collect data. Struggling with Pre-req alignment (pre-reqs of the pre-reqs.) Especially the biology departments Bio 1 req. for Anatomy. Schools may be interested in RN Grad transitions. Ambulatory Care Curriculum: no one jumped forward except Rio Hondo. Submit data for multicriteria. Large discussion with Marshall and Baccalaureate Committee. Using this year to evaluate 3CNAC. Karen Roberts will no longer be a 3CNAC rep. Set up a survey on faculty, [AB 492](#) specific to nursing faculty ends June 30, 2014. [AB 591](#) generic temporary employees.

- b. COADN: Talks about SB 1440 for nursing. Should get survey out soon. If in the South regions try to get on the planning committee for COADN South.
- 10. Update on Adult Ed and CA Career Pathways Trust
 - a. Adult Ed info going out in emails. Most won't be involved in consortium and planning process. Keep in contact but not on the actual committee. Schedule to be posted on website.
 - b. CA Career pathways trust we should get involved. K-14 pathways. RFA will be out around December 2013 or January 2014. Look at linked learning and articulate pathways. 1070 not out yet. Watch Debra's Webinar if you have questions. Link posted on webpage.
- 11. MLT Project Update; contracted with UCSF to do site visits and case studies. Completing the work and will present at Hospital Council Lab Group and HWI January Meeting. May do a Webinar. Conf. call in November? Are there any items that need to be discussed?
- 12. Nurse Touch Pilot; ATI (could focus on three cohorts 1. New grads, 2. Welcome back center participants, 3. ATI adjust for Allied Health in general.) Trudy is already piloting at Sacramento City College and American River College. Nurse touch is a specific program focused on communication and cultural competence. Also have customer service and computer skills. Statewide Pilot? Workshop has both an online and face to face component. There is the initial meeting, then participants go home and do (online) homework, then meet again and practice skills learned. Shari to look at the modules to see if similar to the communications curriculum (academy). Cost is per student basis. Ann/Cynthia to get a passcode for everyone to review the courses and continue conversation after review. ATI academy, also can provide CE's.
- 13. Newsletter; will send out draft later today.
- 14. Medical assisting; a lot of attention on MA. Had conversation with Cindy Perry at UC Berkeley. Monograph of ACA. Big ideas for Jobs and looking at MAs in particular. CAPCI. California Advanced Primary Care Institute. Angela Minniefield on this project as well. Resources are posted on HWI website homepage
 - a. Present the MA curriculum at various meetings.
 - b. Danielle Lauria to write curriculum for a MA certification review course projected completion Jan. 31 2014.
 - c. Email any resources pertaining to MA to Linda or Jessica to be put on HWI website.
- 15. Upcoming meetings; CCCAOE, HWI conference call Nov. 12, Magic in Teaching with CINC, various DSN meetings for each region.
- 16. Other; CNA Curriculum going well, still being edited. DSD (director of staff development) training. LTC eligible training. Don't need to go to Jeffery Oxendine meeting. Nov. 14th and 15th. Sue and Barbara are going. Constant Contact: hesitation with some colleges. But general consensus is good.
- 17. Adjourn