

HWI DSN Conference Call Minutes
Monday, February 9th, 2015, 10:00 am

Linda began the meeting at 10:00 am with roll call.

Attendees: Linda Zorn, Julie Aguiar, Barbara Brock, John Cordova, Ann Durham, Valerie Fisher, Brenda Fong, Cynthia Harrison, Shari Herzfeld, Sue Hussey, Trudy Old and Laurie Sienkiewicz

Absent: Avanté Simmons

1. CCCCCO Information

- a. **1070 Extensions (2013-14 In-Region):** The extension is simply an update of the original grant package. The dates on your workplans are revised and a new face sheet is signed.
100K Augmentation for (2014-15 In-Region): Monitors have assigned varying deadlines for submission of the revised workplan. Linda advised the DSNs to email their monitors to request the later deadline of 2/20/15, and to copy Anita Rios and Suzanne Louie. She also recommended noting the performance period. It may be 12/31/15 or later. Formatting was discussed, with Laurie forwarding a copy of her monitor's email to Linda and Brenda.
- b. **RFA Renewals (FY 2015-16):** Linda and Brenda were able to confirm at Extended Operations that the grant will be considered a renewal. Brenda was advised today that a memo from Debra and Javier will go out in the next two weeks. Brenda believes that the renewal can be a BOG item in March, prior to the completion of the RFA. We will just have to cut and paste our workplan into the new format, once provided.
- c. **LaunchBoard:** Linda advised that the additional tracking tool is not working, so our data looks poor when compared to other periods. This impacts K-12 numbers. Soon, momentum points 1,2,3,7 & 8 will be changed to LIs. Another big issue is EWD Contract Ed training. There is an SB 1402 committee looking at our performance. A tab is being developed for CCPT grant work. The TOPs code conversion to 6 digits is coming. When we choose metrics for next year, we will be challenged to find another way to put them in, or simply choose the same ones that are automatically collected.
- d. **Workplan:** When the RFA comes out, the group would like to have a phone conference to review the timelines and objectives.
- e. **Baccalaureate Pilot Projects:** Linda will reach out to the 7 or 8 programs that were approved in health to see what they need from us. If there is one in your region, include it in your workplan. Due to an existing CSU baccalaureate program in Occupational Studies, that one may be eliminated.
- f. **BOG Task Force:** At the Extended Operations meeting, the regional input on summary statements was reviewed and will be shared (per yesterday's email) on 2/18, at 10:30 am. Linda is unable participate on the call, due to her annual report to Legislature. CINHC is also scheduled during that time. Sue and Barb agreed to take notes. Linda invited the SWAC membership to participate on the call.
- g. **10:30 am - CCCCCO EWD Annual Report to the Legislature:** Linda advised that every year, around March first, the CCCCCO has to report to legislature on the EWD funding outcomes. The report is strictly for activities performed in FY 2013-14 year (time extension activities are not be included). Typically, Linda only has to present success stories (she has already submitted five). However, she was advised on Friday that more information would be required, with respect to 1402 activities. Linda will need the *following items emailed to her by noon tomorrow (2/10/2015)*:
 - 1) Colleges - Faculty development: a. what you did, and b. number of attendees.

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- 2) Advisory Committees - Meetings where you presented or simply attended: a. Committee Name, and b. number of participants. For DSN collaborations, decide amongst yourself which DSN will report the event to Linda, to avoid duplication.
- 3) Employers – Incumbent worker training, such as certification review courses: a. Course name, b. number of businesses served, and c. number of participants.
- 4) Students – Items such as CNA testing sites, Men in Nursing (if 1402 monies were used): a. Number of tests administered.
- 5) Additional items, if applicable – Courses developed or piloted during the time period (IE: Intro to Health Professions Class). Noteworthy things for her to cover should be resent, including: Medical Assistant projects, the broadband project, cultural competency, RN roles workshops, the Allied Health Community at Los Rios, Ann’s Welcome Back Center, the MLT project, the Bay Area patient navigator event, and the Community Paramedicine Pilot, and HASPI projects.

It was clarified that outcomes of SB 1070 projects should be listed in the 1070 narrative, but those numbers should not be combined with the numbers reported in the 1402 quarterly reporting section. SB 1070 does not have the same reporting requirements as 1402, so it doesn’t have the same reporting buttons.

2. **ETP:** Linda reported that Stewart Knox had presented on ETP at the Deep Dive. Most healthcare establishments don’t qualify due to nonprofit status. However, discretionary funding has increased. Annie Rafferty could hold a MEC to coordinate EPT funding statewide to cover up to 90% of training. Linda would coordinate. She will report more next month.
3. **Apprenticeships:** John Dunn recently advised that the CCCCCO funding for apprenticeships has been increased. As licensed positions in health already have a clinical component, psych tech has been only role to use this model. Diagnostic Imaging, CLS, or an RN Transition to Practice pre-apprenticeship could work. If the DSNs become better informed about this opportunity, they will be able to direct their regions. Tomorrow’s meeting from 10am to 11am is listed on the CCC Confer website.
4. **Community Health Worker:** Linda noted the attached Jan 2015 CHWA report. The SEIU is looking at this role again. Training is being developed by UC Davis with Central Valley, and the Betty Irene School of Nursing. Cynthia and Linda have also discussed it with Kevin Barnett. Linda promised to have a conversation with UC Davis and assess where we are with CHW programs in California. She and Cynthia will confer with the program directors. Shari will get new contact info for East LA.
 - a. Assessment of current state with CA Community Colleges – Cynthia
 - b. CHW DACUM – Cynthia would coordinate, as the programs are in her region. Shari will assist her. Additional parties should email Linda. Another SN may contribute funds, so that his staff can observe the DACUM process.
5. **Curriculum Training** (for Health DSNs): Linda sent out an email noting the date was set for February 19th, 10am – 4pm, in a small conference room at the CCCCCO. The group is full and will contain CCCCCO staff and others who missed the first training. No agenda has been released.
6. **Professional Development:** 1) COADN: Ann & Avanté are covering the San Diego event. Ann requested that the DSNs email flyers from recent and upcoming professional development events they are hosting in their regions. 2) Jeff Oxendine’s meeting was attended by Cynthia. He

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is formulating a new East Bay Alliance. 3) The Alameda-Contra Costa Alliance was reported as a phenomenal effort in Barb's region with industry contacts being merged. 4)3CNAC: Brenda will ask Sue Albert if a room has been reserved for the meeting. Linda will fly down for 3CNAC. Michelle from ATI wants to speak. 5) CCCAOE: Barb is attending. Cynthia is presenting with Michael Williamson on the Patient Navigator role, and attending consortia days. Ann is presenting with Margie Fritch. Linda has a CINHC meeting on Thursday. Shari is attending the CINHC meeting in LA on Wednesday. Kit sent out a statewide alliance dinner invitation. Thursday's regional meetings will be short, with no voting. 6) BACC: Stanford Pre-Health Conference with Ron Garcia, is an event that can be shared with K-12 partners, but DSNs need not attend.

7. **Other:** Brenda advised bringing SB 1070 face sheet extensions to the DSN Curriculum Training at the CCCCP to avoid having to mail them. The next DSN conference call is on 3/9/15.

Adjournment: The meeting was adjourned at 11:20 am.